



Minutes of the Licensing and Regulatory Affairs Committee

*Minutes of a meeting held on 29 May 2012
at the Civic Offices, Fareham*

PRESENT:

Councillor T M Cartwright
(Vice-Chairman in the Chair)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton, J S Forrest
(deputising for R H Price, JP), T J Howard, L Keeble, Mrs K Mandry
and D J Norris

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Chairman, Councillor Mrs P M Bryant and from Councillors R H Price, JP and P W Whittle, JP.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 10 May 2012 be confirmed and signed as a correct record. ([lc-120510-m](#)).

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made an announcement concerning the proposed members' training session to be arranged in October/November 2012, requesting that all members respond to the e-mail sent concerning possible dates.

It was also noted that the officers would try to arrange some in-house training before then with particular reference to new members to the Committee, but which could also serve as a refresher for other members.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION ON THE RESPONSIBILITIES OF THE LICENSING AND REGULATORY AFFAIRS COMMITTEE

The Committee received a presentation from the Director of Regulatory and Democratic Services, the Head of Environmental Health and the Head of Customer and Democratic Services on the responsibilities of the Licensing and Regulatory Affairs Committee. The presentation included the functions of the Committee and the specific functions relating to Health and Safety, Alcohol Licensing, General Licensing and Registration, Taxi Licensing, Elections and Miscellaneous Provisions.

RESOLVED that:-

- (a) the officers be thanked for the presentation; and
- (b) copies of the presentation slides be circulated to members of the Committee.

DECISIONS UNDER DELEGATED POWERS

7. CHANGES TO LICENSING ACT 2003

The Committee considered a report by the Director of Regulatory and Democratic Services on changes to the Licensing Act 2003 (copy of report [lc-120529-r02-mho](#) circulated with agenda and appended to signed minutes).

RESOLVED that:-

- (a) the changes to the Licensing Act 2003 as a result of the Police Reform and Social Responsibility Act 2011 and the Live Music Act 2012 as highlighted in the report be noted;
- (b) the officers be requested to update the Council's Licensing Policy to take account of these changes; and
- (c) the officers be requested to seek assurances from the police that test purchase operations from licensed premises will be maintained.

8. MONITORING THE RANGE OF LICENSABLE PREMISES ACTIVITIES

The Committee considered a report by the Director of Regulatory and Democratic Services on the work of the Licensing Team (copy of report [lc-120529-r04-iri](#) circulated with agenda and appended to signed minutes).

RESOLVED that the report be noted.

9. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME 2012/13

The Committee considered a report by the Director of Regulatory and Democratic Services on the Committee's work programme for 2012/13 (copy of report [lc-120529-r03-gwh](#) circulated with agenda and appended to signed minutes).

RESOLVED that:-

- (a) the item 'Revised Gambling Policy' (in conjunction with Gosport Borough Council) be added to the work programme for 10 July 2012;
- (b) the item 'Enforcement Policy' be added to the work programme for 10 July 2012;
- (c) the unallocated item 'Health and Safety Enforcement' be added to the programme for 20 November 2012;
- (d) the item 'Licensing Policy' be added to the work programme for 22 January 2013;
- (e) subject to (a) - (d) above, the work programme for 2012/13 as shown in Appendix A to the report be agreed; and
- (f) the information contained in the progress report, as shown in Appendix B to the report, be noted.

(The meeting started at 6:00pm
and ended at 7:13pm)